DEPARTMENT OF HOUSING,
ECONOMIC DEVELOPMENT & COMMERCE

CARL CZAPLICKI, DIRECTOR
30 Montgomery Street, Suite 1400
Jersey City, New Jersey 07302-3821
Telephone (201) 547.5070
Facsimile (201) 547.6566

JERRAMIAH T. HEALY, MAYOR
CITY OF JERSEY CITY

January 8, 2010

Dear Landlord/ Property Manager:

The cold winter months are now upon us. The beginning of the New Year brings us extremely low temperatures and new concerns for your tenants.

I am asking that you make a concerted effort to assist your tenants. Senior citizens and the disabled are particularly susceptible to the frigid climates.

Kindly take the necessary steps to ensure that items such as the boiler, radiator and thermostat controls are functioning properly. These safeguards will help prevent potentially tragic events occurring during a cold spell.

Attached is an Owner Registration Form for contact information. Please take a few minutes to complete this document. If you need any further assistance, feel free to call the Division of Housing Code Enforcement at (201) 547-4825.

Sincerely,

Carl Czaplicki
Director

Encl.