

NOTICE TO BIDDERS

Sealed Proposals will be received, opened and read in public by the Director of Purchasing at 394 Central Avenue, 2nd Floor, Jersey City, NJ 07307 on June 11, 2015 at 11:00A.M., prevailing time, or as soon thereafter as the matter can be reached, for the:

JANITORIAL SERVICES CONTRACT, JERSEY CITY, NEW JERSEY

Contract Documents, Specifications, and Bid forms may be downloaded by going online to www.bidsync.com. Questions by prospective bidders concerning this bid must be done online at www.bidsync.com.

Bidders are required to comply with the provisions of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq. (Equal Employment Opportunity/Affirmative Action Program). Bidders are also required to comply with the requirements of P.L. 2004, c.57 which includes the requirement that contractors provide copies of their Business Registration Certificates issued by the New Jersey Department of the Treasury. These provisions are incorporated herein by Reference. Full requirements of the Affirmative Action Program may be obtained with Proposal Forms.

Bid Proposals **MUST BE ACCOMPANIED** by a Bid Bond or Certified Check, made payable to the City of Jersey City, in an amount equal to Ten (10%) percent of the bid.

Each Bidder shall submit with the proposal, all information requested in the section "Schedule of Submittals by Bidder".

Bids may be submitted in person, or may be sent by U.S. certified mail return receipt requested, or may be sent by private courier service. Mail bids to: Peter Folgado Director, City of Jersey City Division of Purchasing, 394 Central Avenue, 2nd Floor, Jersey City, NJ 07307. Bids sent by mail must be received by the Director of Purchasing no later than 4:00 P.M. of the last City business day before the day of the bid reception. Bids sent by courier service must be delivered to the Director no later than 11:00 A.M. on the day of the bid reception. The City shall not be responsible for the loss, non-delivery or physical condition of bids sent by mail or courier service. Bids must be submitted individually in a sealed envelope addressed to the Director. Bids must comply with specifications.

The Director of Purchasing reserves the right to reject any and all bids received, or portions thereof, if deemed to be in the interest of the City to do so.

Insert Dates: May 11 and 13, 2015

