

## NOTICE

To all interested parties, please be advised that the City of Jersey City (City), a municipal corporation of the State of New Jersey, will be accepting proposals in response to requests for proposals for the following services:

### **PROFESSIONAL PLANNING SERVICES: RESILIENCY PLANNING DOCUMENTS**

Proposals must be received by the City no later than 4:00 P.M. prevailing time on **June 16, 2015** and must be mailed or hand-delivered to the Jersey City Division of Purchasing, attention Peter Folgado, Purchasing Agent, 394 Central Avenue, 2<sup>nd</sup> Floor, Jersey City, New Jersey 07307.

**Proposals may be submitted in person, or may be sent by U.S. certified mail return receipt requested, or may be sent by private courier service. Mail proposals to: Peter Folgado, Director, Division of Purchasing, 394 Central Avenue, 2<sup>ND</sup> floor, Jersey City, New Jersey 07307. Proposals sent by mail must be received by the Director of Purchasing no later than 4:00 P.M. of the last City business day before the day of the reception. Proposals sent by courier service must be delivered to the Director no later than 4:00 P.M. on the day of the reception. The City shall not be responsible for the loss, non-delivery or physical condition of bid proposals sent by mail or courier service. Proposals must be submitted individually in a sealed envelope addressed to the Director. Proposals must comply with specifications.**

Forms may be downloaded by going on-line to [www.bidsync.com](http://www.bidsync.com).

Questions by prospective bidders concerning this RFP must be done on-line at [www.bidsync.com](http://www.bidsync.com).

**Contract Documents, Specifications, and Bid Forms may be downloaded by going on-line to [www.bidsync.com](http://www.bidsync.com). Bid Plans/Drawings may be obtained at the Office of the Director of Purchasing, 394 Central Avenue, Suite 2, Jersey City, New Jersey 07307, (201-547-4896 or 201-547-5155).**

**Prospective bidders must download bid specifications and all addendums from [www.Bidsync.com](http://www.Bidsync.com). Failure to download bid specifications and acknowledge receipt of addendums, may result in bid rejection.**

Interested parties are required to comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq. The Equal Employment Opportunity/Affirmative Action rules require a careful reading. No firm may issue a contract unless it complies with these provisions. Mandatory Equal Employment Opportunity/Affirmative Action Languages and required forms may be obtained with the Proposal.

Interested parties are also required to comply with the requirements of P.L. 2004, c. 57 which includes the requirement that contractors provide copies of their Business Registration Certificates issued by the New Jersey Department of the Treasury.

The Director of Purchasing reserves the right to reject any and all proposals received, or portions thereof, if deemed to be in the interest of the City to do so.

Peter Folgado  
Director of Purchasing, RPPO, QPA

Insert Dates: May 11 and 13, 2015

