



STEVEN M. FULOP  
MAYOR OF JERSEY CITY

CITY OF JERSEY CITY  
OFFICE OF THE MAYOR

CITY HALL | 280 GROVE STREET | JERSEY CITY, NJ 07302  
P: 201 547 5500 | F: 201 547 5442



STEVEN M. FULOP  
MAYOR OF JERSEY CITY

**EXECUTIVE ORDER OF THE MAYOR  
OF THE  
CITY OF JERSEY CITY**

**E . O . 2020-006**

**WHEREAS**, the Coronavirus disease 2019 (COVID-19) is a contagious respiratory disease caused by SARS-CoV-2; and

**WHEREAS**, on March 16, 2020, a state of emergency was declared in the City of Jersey City that, in part, declared that all non-essential City employees were to cease reporting to work until further notice to prevent the spread of COVID-19; and

**WHEREAS**, the City is now preparing for a gradual and deliberate process of re-opening City offices, with the goal of restoring all normal operating functions of the City of Jersey City while maintaining a safe work environment for all employees; and

**WHEREAS**, all preparations for re-opening shall adhere to best practices relating to social distancing, COVID-19 testing, monitoring for symptoms, and general workplace safety guidelines; and

**NOW THEREFORE**, pursuant to the authority vested in me by law as Mayor of the City of Jersey City, I hereby issue this Executive Order:

1. Effective Monday, May 18, 2020, all City Departments and related agency offices, as directed by the Business Administrator, shall restore, where feasible, staffing to no less than 25% of normal pre-emergency levels during normal operating hours; and
2. Both essential employees as well as those previously declared non-essential are subject to returning to work at the discretion of the Business Administrator, the Department of Human Resources, and the Directors of the individual Departments; and
3. Pending and based on thorough review of conditions in the City, the region, and at individual Departments and agencies, the City, at the direction of the Business Administrator, shall restore on-duty staffing, on a graduated phased-in basis to 50%, then 75%, and finally full capacity, when deemed appropriate and with at least one week's notice to all employees being recalled; and
4. All Departments and offices shall adhere to social distancing directives and other safety guidelines issued by the relevant authorities, including City Departments, until further notice; and
5. No employee may return to work in a City building or work site unless he/she has received a "negative" COVID-19 test (provided by the City free of charge) prior to returning to work in accordance with Department of Health and Human Services guidelines; and
6. All employees assigned to City buildings or work sites shall submit to COVID-19 testing, provided by the City free of charge, on a regular and continuing basis until further notice; and
7. All employees shall be required to wear a mask, which shall be provided to all employees free of charge, or other approved face covering at all times while in common areas of City property; and

8. All City and agency offices are to remain open to the public by appointment only until further notice, with all members of the public required to follow social distancing guidelines, including the wearing of a mask (provided free of charge at points of entry) or face covering at all times while on City property; and
9. All City employees and members of the public shall, upon request, submit to symptom checks, including no-contact body temperature checks, upon entering any City building or work site; and
10. Any employee experiencing any of the symptoms related to COVID-19, including but not limited to fever, dry cough, fatigue, and/or shortness of breath, shall notify their direct supervisor immediately; and
11. All essential employees, as determined by the Business Administrator with the consultation of the Department of Human Resources and the Department Directors, shall continue to perform their duties in the normal course unless otherwise directed; and
12. The Mayor and Business Administrator reserve the right to, on an as-needed basis and with reasonable notice, recall employees for the duration of this Order; and
13. All Department Directors, in consultation with the Business Administrator, are hereby authorized to issue necessary directives and policies in order to implement the terms of this Executive Order; and
14. The terms of this Executive Order shall hereby supersede any inconsistent provisions of prior Executive Orders; and
15. This Executive Order shall be effective immediately and shall remain in effect until rescinded by the Mayor.

If any provision of this Executive Order, or the application of any such provision to any person or circumstances, shall be held invalid or unenforceable for any reason, the remainder of this Executive Order to the extent it can be given effect, or the application of such provision to persons or circumstances other than those to which it is held invalid or unenforceable shall not be affected thereby, and to this extent the provision of this Executive Order are severable.

The Executive Order shall be kept on file in the Offices of the City Clerk and Business Administrator. It will be made available to the public upon request.

By,

  
**STEVEN M. FULOP**  
**MAYOR**

May 11, 2020