



STEVEN M. FULOP  
MAYOR OF JERSEY CITY

**CITY OF JERSEY CITY  
OFFICE OF THE MAYOR**

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STEVEN M. FULOP  
MAYOR OF JERSEY CITY

E.O. 2013-003

October 21, 2013

**EXECUTIVE ORDER OF THE MAYOR  
OF THE  
CITY OF JERSEY CITY**

**CREATING AN INFORMATION TECHNOLOGY AUDIT COMMITTEE**

Cognizant of the ever-expanding role technology plays in how local government achieves its objectives, and aware that the rapid pace of technological innovation renders even recent equipment and program software obsolete, in order for the City government to fully achieve its goals, it must have the most current technology possible.

Therefore, pursuant to the powers vested in the Mayor of Jersey City by law, I issue the following Executive Order establishing an Information Technology Audit Committee (IT Committee). The purpose of the IT Committee is to:

- (1) Evaluate the City's current information technology inventory to identify deficiencies and make suggestions for upgrades and/or replacement of deficient technology;
- (2) Establish a five-year plan for the City's information technology inventory and identify potential improvements and opportunities for cost savings;
- (3) Identify ways to safeguard against risks to the City's information technology infrastructure, and
- (4) Issue a final report detailing the IT Committee's findings and recommendations.

The IT Committee shall consist of the Director of the Division of Information Technology, a representative from the Municipal Council, the Corporation Counsel or his designee, the Business Administrator or his designee, and three representatives from the Mayor's Office selected by the Mayor.

All the members of the IT Committee shall serve for a term of one year at the discretion of the Mayor. Vacancies caused by resignation or otherwise shall be filled by the Mayor for the completion of the unexpired term.

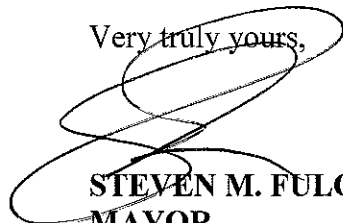
The IT Committee shall meet at least once every quarter at a time fixed by the members of the Committee. The Chairperson may call special meetings.

For the purposes of effectuating the goals of this Order, the Chairperson of the IT Committee shall determine the clerical and technical assistance, materials, supplies and provisions and other such costs and expenses as may be necessary for its operation, subject to the approval of the Mayor.

The Director of the Division of Information Technology and all City departments and agencies shall cooperate with the work of the IT Committee to the degree possible and permitted by law.

This Order shall take effect immediately. The City Clerk, the Business Administrator and each Department Director shall post a copy of this Executive Order in a conspicuous place, provide a copy to any employee upon request and maintain a copy in their files. It will also be made available to the public upon request.

Very truly yours,



**STEVEN M. FULOP**  
**MAYOR**

SMF/igp

cc: Robert Kakoleski, Acting Business Administrator  
Robert Byrne, City Clerk  
Jeremy Farrell, Corporation Counsel  
All Department Directors

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